



POLICY & PROCEDURE

HOW TO MANAGE TRANSMISSIBLE DISEASE

POLICY STATEMENT

First Responder Training Centre, so far as possible, take the necessary measures to prevent, detect and manage the spread of transmissible diseases.

PURPOSE

To have in place preventative measures, early detection and immediate referral to prevent the spread of transmissible disease within the office.

SCOPE

This policy applies to all Employees & Instructors.

RESPONSIBILITIES

Employee/Instructor

1. To immediately report any changes to health and illness immediately
2. To understand the nature of the illness and seek medical attention
3. If required, to comply with any containment or quarantine measures that are required
4. As far as possible, take all necessary steps to prevent the spread of disease
5. To report information regarding suspected cases of a transmissible disease to the Authorities

Managing Director

1. To report early detection of transmissible disease
2. Prevent unnecessary spread of a transmissible disease
3. To comply with local health reporting and notification requirements

POLICY

1. Suspected and confirmed cases of a transmissible disease must be reported to Managing Director & Manager

2. Suspected but unconfirmed cases will be treated as if infected and referred immediately to the nearest medical facility
3. All necessary steps will be taken to ensure the occurrence and spread of transmissible diseases is kept to the lowest minimum
4. As per local requirements, transmissible diseases will be documented and reported to the relevant authorities.

PROCEDURE

1. REPORTING

6.2 Team Member

- i. Report any changes to your health status or illness immediately. Seek medical attention at the earliest

CONTACT MANAGEMENT

1. Managing Director & Manager
2. Interview the patient on when the symptoms started
3. Previous history of transmissible diseases
4. history
5. Previous treatments
6. Was patient hospitalise for previous diagnoses

TRAINING REQUIREMENTS

1. Research done to familiarize with signs & symptoms.

REFERENCES

1. World Health
2. Infectious Disease

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